

January 11, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**FISCAL YEAR-END REPORT
COUNTY LIBRARY FACILITIES MITIGATION FEE
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Receive and file the attached year-end report for the Library Facilities Mitigation Fee Funds for Fiscal Year 2003-04.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Government Code Section 66006 requires that, within 180 days after the last day of each fiscal year, the County make available to the public specific information for each separate account or fund established for developer fee revenues which are to be used for needed library facilities.

On October 27, 1998, the Board adopted an ordinance establishing a library facilities mitigation fee (developer fee) as Chapter 22.72 of the County Code. The new developer fee program took effect on December 26, 1998, and was implemented in all unincorporated communities served by the County of Los Angeles Public Library. A separate fund was established for each of the Public Library's seven developer fee planning areas. Pursuant to Government Code Section 66006 regarding public availability of account or fund information for local agency improvement fees, the Public Library has prepared the attached year-end fiscal report for the developer fee program.

Implementation of Strategic Plan Goals

Approval of this recommendation by the Board is consistent with the County's Strategic Plan goals in the area of fiscal responsibility and organizational effectiveness.

FISCAL IMPACT/FINANCING

The developer fee program is not a Net County Cost program. The costs of general administration of the program are prorated and charged to each fund account in accordance with the report adopted by the Board on October 27, 1998 when the fee program was established.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Government Code Section 66006, the County is required to make available to the public information for each separate account or fund regarding the type of fee; the amount of the fee; the beginning and ending balance; the amount of fees collected and interest earned; public improvements on which fees were expended and the amount of the expenditures; the approximate date by which construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement; a description of each interfund transfer or loan made from the account or fund; and the amount of any refunds made.

The required information is provided in the attached report. As reflected in the report, no expenditures were charged to the developer fee funds in Fiscal Year 2003-04. This was an oversight during year-end book closing. The Department intends to charge approximately \$358,000 of costs attributable to 2003-04 to the funds during the current fiscal year. The costs that will be charged to each fund include costs incurred for program management and other costs for library facilities projects.

IMPACT ON CURRENT SERVICES

The Public Library strives to provide its customers with strong service and adequate facilities. The library facilities mitigation fee program provides revenue to assist the Public Library in meeting the needs of a growing population in the unincorporated areas of the County by planning and constructing new library facilities and enhancing existing library facilities.

Respectfully submitted,

Margaret Donnellan Todd
County Librarian

MDT:DF:MR:mr

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Attachment

c: Chief Administrative Officer
County Counsel
Auditor-Controller
Executive Officer, Board of Supervisors

**COUNTY OF LOS ANGELES PUBLIC LIBRARY
DEVELOPER FEE FUNDS
2003-2004 FISCAL YEAR-END REPORT**

	Developer Fee Area 1 55381 BM1 Santa Clarita Valley	Developer Fee Area 2 55382 BM2 Antelope Valley	Developer Fee Area 3 55383 BM3 West San Gabriel Valley	Developer Fee Area 4 55384 BM4 East San Gabriel Valley	Developer Fee Area 5 55385 BM5 Southeast County	Developer Fee Area 6 55386 BM6 Southwest County	Developer Fee Area 7 55387 BM7 Santa Monica Mountains
2003-2004 Beginning Balance	\$ 7,161,709	\$ 246,869	\$ 286,368	\$ 215,123	\$ 277,689	\$ 74,012	\$ 63,472
Total Developer Revenue Collected	1,428,628	99,892	110,575	32,361	115,034	163,053	17,368
Refunds	(1,330)	(6,187)	0	0	0	(1,988)	0
Interest Earned	105,028	3,783	4,718	2,990	4,439	2,636	966
Total Fund Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
2003-2004 Ending Balance	<u>\$ 8,694,035</u>	<u>\$ 344,357</u>	<u>\$ 401,661</u>	<u>\$ 250,474</u>	<u>\$ 397,162</u>	<u>\$ 237,713</u>	<u>\$ 81,806</u>
2003-2004 Developer Fees*	\$665	\$647	\$673	\$663	\$666	\$671	\$668
2003-2004 Expenditures	<u>\$ 62,741</u> (a)	<u>\$ 91,668</u> (b)	<u>\$ 16,344</u> (c)	<u>\$ 45,159</u> (d)	<u>\$ 100,866</u> (e)	<u>\$ 2,848</u> (f)	<u>\$ 38,421</u> (g)

(a) Expenditures were for general program management and costs related to the Canyon Country Library project.

(b) Expenditures were for general program management and costs related to the Acton/Agua Dulce Library project.

(c) Expenditures were for general program management and costs related to the La Crescenta Library project.

(d) Expenditures were for general program management and costs related to the East San Gabriel Valley Library project.

(e) Expenditures were for general program management and costs related to the East Los Angeles Library Replacement project.

(f) Expenditures were for general program management.

(g) Expenditures were for general program management and costs related to the Agoura Hills Library and Westlake Village Library projects.

*In accordance with the County Code, fees are adjusted annually based on the Consumer Price Index (CPI) and is charged on a per dwelling unit basis at the time building permits are issued.